

Caithness Sports Council

DISCRETIONARY GRANT APPLICATION

The Purpose of the Discretionary Grant

Financial assistance may be offered to members of affiliated clubs/associations to enable them to promote or develop sport in its widest sense including organizing a special event (eg come & try session). Also included is organising a coaching course in Caithness.

Conditions of offer:

Refer to Guidance / Information Notes

1. Your Contact Details

(The contact must be able to answer all the questions relating to this application)

Club Name _____

Secretary's Name _____

Secretary's Address _____

Postcode _____

Telephone Number _____ **Work / Home / Mobile¹**

Email Address _____

¹ Delete as appropriate

For Official Use Only

Date Received: _____

Grant Number: _____ Minute Reference: _____

Amount Offered: _____ Amount Paid: _____

Cheque Number: _____ Cheque Reference: _____

2. Reason For Application

Tick as appropriate

Attending a special event
Organising a coaching course
Sports Development

<input type="checkbox"/>
<input type="checkbox"/>

Organising a special event
Special Purpose
Come & Try

<input type="checkbox"/>
<input type="checkbox"/>

Please give information on the Event (what, when and where)

3. Course Details

Course Title:

Organising Body:

Venue:

Date(s)

Name(s) of Coaches:

Coach Qualifications:

4. Funding

Has an application been made to any other organization for support eg Sport Scotland, Caithness & Sutherland Enterprise, National Governing Body, private company? Yes / No'

If yes please give details below:

Source	Amount (£)	Confirmed
<hr/>	<hr/>	Yes / No'
<hr/>	<hr/>	Yes / No'
<hr/>	<hr/>	Yes / No'

Please Return all Completed forms to:
Caithness Sports Council, PO Box 6514, Thurso, KW14 7WU

5. Course Finances

Income

Numbers Attending	Senior	_____	Junior	_____
Course Fees (each)	Adult	_____	Junior	_____
Other Income (eg grant aid, sponsorship)				£ _____
			Total Income £	_____

Expenditure

Coach(s) Expenses	Accommodation			£ _____
	Meals			£ _____
	Travel (a)	(Give details below)		£ _____
	Mode of Travel		Mileage	_____
National Body Fees (if any)				£ _____
Hire Charge for Venue(s)				£ _____
Other Expenditure (Give Details)	1.	_____		£ _____
	2.	_____		£ _____
	3.	_____		£ _____
			Total Expenditure £	_____
			Course Deficit (Expenditure – Income)	£ _____

6. Declaration

Does the Club have a Child Protection / Vulnerable Adult Policy? _____ Yes/No¹

A copy of the club's current constitution and balance sheet for the preceding year is enclosed¹

Or

A copy of the club's current constitution and balance sheet for the preceding year is not enclosed as these are already held on file by the Caithness Sports Council¹

I have read and understand the conditions of offer of assistance and I agree to abide by these conditions. To the best of my knowledge and belief the information given in this application is correct.

Signed _____ Status² _____
Name _____ Date _____

¹ Must be an officer (Chairman / Secretary / Treasurer) of the Club.